



Refunds Policy

If the course is cancelled for any reason or the course is full by the time payment is received, a full refund, or transfer to another course (if mutually acceptable), will be offered to all students.

A full refund will be granted to any student who notifies withdrawal from the course 2 weeks prior to the commencement of the course. Refunds, with less than 2 weeks notice, are given minus an administration fee of \$80.00. No refunds will be given for students who fail to notify attendance, or choose not to complete the course after the course has commenced.

Signature: Kristin A North

Date: 25/11/15